



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ Town State Zip Code

Phone: _____ Email: _____

Position Applied for: _____

How Did You Learn About Us?

AD ___ Friend ___ Employment Agency ___ Other ___ NEWTC Employee ___ (Name) _____

Are you a citizen of the United States? Yes ___ No ___ If no, are you authorized to work in the U.S.? Yes ___ No ___

Have you ever worked for this company? Yes ___ No ___ If yes, when? _____

Have you been convicted of a felony within the last 5 years? Yes ___ No ___ When? _____

If yes, explain: _____

(Conviction will not necessarily disqualify an applicant from employment.) (The seriousness of the crime and date of conviction will be considered.)

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes ___ No ___ If no, do you have a GED? Yes ___ No ___

College: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes ___ No ___ Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes ___ No ___ Degree: _____

References

Please list three professional references that are not related to you, are not previous employers, and are willing to provide professional and/or character references for you.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Wage: \$ _____ Ending Wage: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Who should we contact for a reference? _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Wage: \$ _____ Ending Wage: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Who should we contact for a reference? _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Wage: \$ _____ Ending Wage: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Who should we contact for a reference? _____

On what date would you be available for work? _____

Are you available to work: Full-Time _____ Part-Time _____ Casual _____

Shift availability: Check all that apply: 1st (7:00AM to 3:00PM)___ 2nd (3:00PM to 11:00PM)___ 3rd (11:00PM to 7:00AM) _____

Are you capable of performing the essential functions of this position with or without reasonable accommodations?

Yes _____ No _____

Military Service

Branch: _____ From: _____ To: _____ Type of Discharge: _____

If other than honorable, explain: _____

What type of training or education did you receive while in the military? _____

Agreement and Signature

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal at a later date, should I become employed at New England Wire Technologies Corporation.

I further understand that should I become employed at New England Technologies Corporation my employment can be terminated, with or without cause, at any time at the discretion of either the Company or myself and that no management official other than the President of the Company has any authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued support.

I authorize persons, schools, my current employer (if applicable), and previous employers and organizations named in this application (and accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision.

Print Name: _____ Signature: _____

The use of this application does not indicate that there are any positions available and in any way obligate this Company.

NEWTC is an Equal Opportunity Employer

Dear Applicant,

Thank you for your interest in New England Wire Technologies Corporation. **If you have submitted an application within the past 6 months, PLEASE do not submit another as our files cannot accommodate duplicates.** Please deposit your application in the locked box. Should a position become available that we would consider you for, we will contact you by phone, by mail or by email to come in for an interview. Minimum requirements include a High School diploma, GED, or proof of enrollment in a GED program. All applications are considered **active** for a period of only 6 (six) months from the date that we received. If you are not hired during the 6-month period, you must reapply. **Limiting oneself to first shift positions limits our consideration of your application for openings on alternate shifts.**

We appreciate your interest in New England Wire Technologies Corporation and wish you success in your employment endeavors.

Meetings with the Human Resources Director are by appointment only. No phone calls, please.



NEW ENGLAND WIRE TECHNOLOGIES
Innovate. Create. Accelerate.

Affirmative Action Questionnaire

The federal government under Executive Order 11246 requires the company to report sex and race/ethnic origin of applicants for employment. Applicants are considered for all positions without regard to race, color, religion, gender, national origin, age, marital or veteran status, or the presence of a non-job related medical condition or disability. The information requested below is voluntary; failure to provide it will not jeopardize or adversely affect consideration of your employment. Your cooperation is appreciated. The information obtained will be kept confidential and may only be used in accordance with applicable laws. When data is reported, it will not identify any specific individual.

GENDER: Please *check the applicable:*

Male

Female

Disabled

ETHNIC GROUP: Please *check one:*

Hispanic/Latino – All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race (if you have selected this category, it is not necessary to select from the racial groups, found below).

Non-Hispanic/Latino – (if this is checked, please select from the racial groups below)

RACIAL GROUPS: If Non-Hispanic/Latino was selected above, please *check one:*

American Indian/Alaskan Native – All persons having origins in any of the original peoples of North or South America, and who maintain cultural identification through tribal affiliation or community attachment.

Asian – All persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black/African American – All persons having origins in any of the Black racial groups of Africa.

Native Hawaiian/Other Pacific Islander – Any persons having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White – All persons having origins in any of the original people of Europe, North Africa, or the Middle East.

Two or More Races – All persons who identify with more than one of the above races.

VETERANS (a veteran of the US military, ground, naval or air service): Please *check all that apply:*

Veteran of the Vietnam era – A veteran of the U.S. military, ground, naval, or air service, any part of whose service was during the period August 5, 1964 through May 7, 1975, who served on active duty for a period of more than 180 days and was discharged or released with other than a dishonorable discharge, or was discharged or released from active duty because of a service-connected disability. "Vietnam era veteran" also includes any veteran of the U.S. military, ground, naval, or air service who served in the Republic of Vietnam between February 28, 1961 and May 7, 1975.

Special Disabled Veteran – A person who is entitled to compensation under laws administered by the Department of Veterans Affairs for a disability rated at 30 percent or more; or, rated at 10 or 20 percent, if it has been determined that the individual has a serious employment disability; or, a person who was discharged or released from active duty because of a service-connected disability.

Disabled Veteran – (i) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs, or (ii) a person who was discharged or released from active duty because of a service-connected disability.

Other Protected Veteran – A veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

Armed Forces Service Medal Veteran – A veteran who, participated in a U.S. military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.

Recently Separated Veteran – A veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty.

Most Recent Discharge/Release Date: _____